

Adding/Removing Staff

Staff should be added to VA Research projects in IRBNet before participating in any research activity. To update your study staff:

1. Under the My Projects tab, select the ***Project Title*** of the study for which you are wanting to update staff
2. On the left panel, select ***Share this Project***
3. Select **Share**
4. Under ***Select an Organization***, choose "*North Florida/South Georgia Veterans Health System, Gainesville, FL*"
5. Search for the user you wish to add or remove from your project
6. Under ***Access Type*** select the appropriate level of access for that study staff member.
7. Click **Save**

Removing Staff:

To remove a staff member, update their access type to ***No Access***